JOHN PHILLIPS CPA

19 November 2016

Mr Heath McMichael Chair Balai Bahasa Indonesia (ACT) Inc. Canberra ACT 2600

Dear Mr McMichael

I have examined the accounts of Balai Bahasa Indonesia (ACT) Inc. for the period 1 November 2015 to 31 October 2016 and my audit opinion is attached.

Sincerely yours

John Phillips

Certified Practising Accountant

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF BALAI BAHASA INDONESIA (ACT)

Report on Financial Records

I have examined the financial records of Balai Bahasa Indonesia (BBI) ACT for the period 1 November 2015 to 31 October 2016. I conducted a cross-check of the receipts and expenditure recorded in the BBI ACT Inc - Financial report (attached) with the bank statement, cheque book and evidence supporting the outgoings.

I have also confirmed that the closing cash balance of \$8,487.19 shown on the BBI ACT Inc - Financial report reconciles with the National Australia Bank (NAB) account statement for BBI ACT. The bank balance of \$8,487.19 represents the value of the current assets of the organisation as at 31 October 2016.

In my opinion, the BBI ACT Inc - Financial report for the reporting period has been drawn up so as to give a true and fair view of the cash receipts and expenditure of the organisation.

Audit Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit to obtain reasonable assurance whether the financial report is free from material misstatement. This involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend upon the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error.

John Phillips

Certified Practising Accountant (858186)

19 November 2016

Period: 01/10/15 To: 31/10/16

Found: 29 transactions

| date | transaction details | debit | credit |
|-----------|---|-------------|-------------|
| 31-Oct-16 | D & O J HALLPIKE BENDIGO BANK BALAI BAHASA IND INTER-BANK CREDIT | | 5.00 CR |
| 13-Oct-16 | INTERNET TRANSFER BBI audit fee - John Phillips TRANSFER DEBIT | 250.00 DR | |
| 10-Oct-16 | CHEQUE 0000042 Ref. #0000042 | 500.00 DR | |
| 31-Aug-16 | INTERNET TRANSFER MichaelJTonyB TRANSFER DEBIT | 2,500.00 DR | |
| 30-Aug-16 | INTERNET TRANSFER MichaelJconcert - audio equipment TRANSFER DEBIT | 350.00 DR | |
| 29-Aug-16 | INTERNET TRANSFER 00360074121242 - Bus hire TRANSFER DEBIT | 2,300.00 DR | |
| 1-Aug-16 | INTERNET TRANSFER MichaellandTony-airfares TRANSFER DEBIT | 683.40 DR | |
| 19-Jul-16 | INTERNET TRANSFER b-clubdinermembpay TRANSFER DEBIT | 120.00 DR | |
| 18-Jul-16 | 50201090S3 M I NURHAYATI-MA BBI ACT -bookclub dinner payment- INTER- BANK CREDIT | | 30.00 CR |
| 15-Jul-16 | Kris Boyapati KRISHNA BOYAPATI balai bahasa ind INTER-BANK CREDIT | | 5.00 CR |
| 12-Jul-16 | pasanganPeter PETER SIMOJOKI bookclun dinner INTER-BANK CREDIT | | 10.00 CR |
| 11-Jul-16 | Book clubdinner C A RAWSON Balai Bahasa Ind INTER-BANK CREDIT | | 10.00 CR |
| 8-Jul-16 | INTERNET TRANSFER Quinn book club dinner George Quinn TRANSFER CREDIT | | 10.00 CR |
| 8-Jul-16 | Dinner fee-Adrian KETUT CLYNES Bali Bahasa Indo INTER-BANK CREDIT | | 10.00 CR |
| 7-Jul-16 | Shinta Benilda SHINTA BENILDA bookclub dinner INTER-BANK CREDIT | | 10.00 CR |
| 7-Jul-16 | 50201090S3 M I NURHAYATI-bookclub dinner INTER-BANK CREDIT | | 10.00 CR |
| 7-Jul-16 | BookPetersimojoki PETER SIMOJOKI Balai Bahasa Ind bookclub dinner INTER- BANK CREDIT | | 10.00 CR |
| 7-Jul-16 | McMichael BookClub dinner HEATHCOTE MCMICH INTER-BANK CREDIT | | 10.00 CR |
| 20-Jun-16 | 50201090S3 M I NURHAYATI-bookclub dinner INTER-BANK CREDIT | | 10.00 CR |
| 13-Jun-16 | INTERNET TRANSFER Lia Catering-AGM TRANSFER DEBIT | 200.00 DR | |
| 13-Jun-16 | INTERNET TRANSFER GPO Box rental TRANSFER DEBIT | 188.33 DR | |
| 19-Apr-16 | BALAI BAHASA ACT EMBASSY OF THE R BBI ACT INTER-BANK CREDIT | 100.00 011 | 5,000.00 CR |
| 15-Feb-16 | INTERNET TRANSFER paymentAnnualReturn TRANSFER DEBIT | 39.00 DR | |
| 15-Feb-16 | BBI BethanMcDonald BETHAN MCDONALD Balai Bahasa Ind INTER-BANK CREDIT | | 5.00 CR |
| 15-Feb-16 | Membership Alex Be ALEXANDRA BEECH Balai Bahasa Ind INTER-BANK CREDIT | | 5.00 CR |
| 12-Feb-16 | INTERNET TRANSFER BBI-reimbursement BBI ACT TRANSFER DEBIT | 432.90 DR | _ |
| 6-Jan-16 | INTERNET TRANSFER KenalilahIndonesia TRANSFER DEBIT | 945.79 DR | _ |
| 21-Oct-15 | BBI John Hatton Hatton Balai Bahasa In INTER-BANK CREDIT | 2.0.7.5 511 | 5.00 CR |
| 14-Oct-15 | m-shiphaywardandro M I NURHAYATI-MA BBI ACT INTER-BANK CREDIT | | 15.00 CR |

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48,487-19 Check OK.